

**ARC Centre of Excellence for Climate System Science Centre Board Meeting  
15 February 2013 – University of New South Wales**

In attendance: Andy Pitman (Stand in Chair), Ian Dunlop, Stephen Gray, Melissa Hart, Christian Jakob, Jean Palutikof, Laura Poole-Warren, Anthony Swirepik, Robert Vertessey.

Apologies: Peter Doherty, Alvin Stone

<b>Item</b>	<b>Topic</b>	<b>Actions</b>
1.	Introductions and welcome	<ul style="list-style-type: none"> <li>• Apologies accepted.</li> <li>• AJP to chair meeting in absence of Peter Doherty</li> <li>• Quick overview of 2012 highlighting successes and areas to focus on in 2013</li> </ul>
2.	Action from last meeting	<ul style="list-style-type: none"> <li>• All action items from the previous meeting have been addressed.</li> <li>• Board terms of reference is visible on the Governance page of the CoE website</li> </ul>
3.	Update by the Director	<ul style="list-style-type: none"> <li>• [Paper 1] Research Program (RP) Priorities 2013 up for discussion</li> <li>• LPW recommends a structure to document to identify quantifiable versus aspirational intent. Centre to report regularly to the board on progress against statement of intent</li> <li>• ACCSP applications from CAWCR – <b>AJP to commit funds towards joint priorities where possible.</b> AS stresses articulation of priorities is good for helping with national planning.</li> <li>• JP recommends that the intention of the document needs to be explicitly stated to manage expectations. AS also recommends for aspects to be defined and articulated for presentation to SAG. RV recommends 3 way categorization: aspirational, current, peak in (this can also provide a rationale to AIs)</li> <li>• <b>AJP to action – Add preamble and context to document and categorize priorities</b></li> <li>• Media: Alvin Stone is effective through Facebook and Twitter. Particular care is being taken given the current political environment.</li> </ul>
4.	Personnel	<ul style="list-style-type: none"> <li>• CMS team is working well individually but getting a team working together with CoE centered focus remains challenging</li> <li>• Some Associate Investigators are inactive. AP will consider an policy to encourage active participation and provide a</li> </ul>

		<p>mechanism to drop inactive AIs.</p> <ul style="list-style-type: none"> <li>• <b>AJP to add narrative highlighting research that may not have been possible with individual DPs and student access to technology at NCI</b></li> </ul>
5.	Annual Report	<ul style="list-style-type: none"> <li>• [Paper 4] AJP discussed the short version meant for an audience such as senior CAWCR stakeholders, DVC-Rs etc.</li> <li>• RV points out that short version may not satisfy audience because it states the who, what, where, why, achievements, etc. Focus should be on ‘what did we discover’</li> <li>• 5 RP core areas need to be highlighted</li> <li>• LPW recommends adding outputs (summary &amp; representation) and tracking of progress to demonstrate a trajectory</li> <li>• List of publications is representative of researchers, high impact journals and fundamental papers. CJ recommends adding papers as citations within text highlighting discoveries</li> <li>• JP recommends highlighting the total no. of publications and noting that the list in the short version is only a sample</li> <li>• JP recommends editing text on page 1 to be more readable and lighter instead of heavy ended that target audience may not be familiar with</li> <li>• <b>AJP to edit short version to incorporate above with the help of an academic editor</b></li> <li>• [Paper 3] Length of the long version is long but engaging. RP summaries and break out pages are good.</li> <li>• RV recommends adding QR codes to lead to specific details (website, annual report, electronic version, etc.).</li> <li>• CJ recommends reshuffling order of the priorities (science, CMS and then Media). Emphasize why the 5 RPs were decided upon</li> <li>• Time commitment towards Annual Report was questioned. It is not as arduous as the first time and is manageable.</li> <li>• Noted there may be value in presenting the report as an ezine</li> <li>• Graphic representing media traffic to be added (<b>Alvin Stone</b>)</li> <li>• KPIs are mostly met. The highlighted red items are more a result of reporting issues . <b>AJP and SG to resolve</b></li> <li>• JP recommends adding comments to unmet KPI fields. <b>AJP and SG to resolve</b></li> <li>• PG student numbers still a concern (Refer to Melissa Hart’s Grad Program) even though KPIs met</li> <li>• <b>LPW &amp; RV request copy of centre proposal. SG to circulate this to board with minutes + updated KPI table</b></li> </ul>
6.	Grad Program – Melissa Hart	<ul style="list-style-type: none"> <li>• LWP highlights need for marketing through outreach</li> <li>• Investigate China Scholarship Council (CSC)</li> <li>• AJP suggests for CoE, BoM, CAWCR to work together to market a career path to grad students</li> <li>• CJ recommend highlighting that students are skilled in various fields not just in climate science</li> <li>• SG &amp; MH to explore iTunes University. MH has identified list of lectures that can be offered virtually.</li> </ul>

		<ul style="list-style-type: none"> <li>• Workshop keynotes to be polished and presented in short videos where possible</li> <li>• MH discusses the Grad Program, the Winter School and the 5 Summer Scholars in detail</li> <li>• Student Wiki created to enable communication amongst students</li> <li>• Focus on China engagement to enhance CoE profile with HDR students. Aus-China funding just announced, MH to identify target institutions to get students for winter school</li> <li>• LPW recommends introduction of Leadership Program for Early Career Researchers (<b>LPW to send SG examples</b>)</li> </ul>
6.	Centre Risks	<ul style="list-style-type: none"> <li>• [Paper 5] Andy discussed the itemized risks and recommends removing the first two risks</li> <li>• Consensus received from board on the above</li> <li>• AJP to add Arizona to item 3 and update risks</li> <li>• AJP highlights data storage remains a pressing issue that require further conversation with NCI</li> </ul>
7.	Access and Access Blueprint update	<ul style="list-style-type: none"> <li>• CJ highlights lack of a formal strategy because of unavailability of the original document presented by CAWCR in 2011</li> <li>• University will have a firmer role moving forward</li> <li>• RV will liaise with CAWCR to encourage Blueprint completion</li> </ul>
9.	Partnerships	<ul style="list-style-type: none"> <li>• Christian Jacob highlights examples of the Centre's success in developing strong national and international linkages</li> <li>• Max Planck Institute (Germany) has been added</li> <li>• CI meeting on 14/02/2013 highlighted linkages forming between Research Programs, CoE and CAWCR</li> <li>• Strong international links (E.g. Hadley Centre, Met Office) are developing with more CoE researchers travelling overseas (short and long term) and international visitors choosing to visit CoE for short term and for their sabbaticals</li> <li>• Goal is to increase no. of Early Career Researchers and enhance CoE presence in Asia (China, Korea, Japan). RV highlights potential good fit with Korea</li> <li>• Centre should continue to spell out narrative around its "enabling" capacity</li> </ul>
10.	Actions and close	<ul style="list-style-type: none"> <li>• Next meeting will most likely be on 15 November in Monash University, CBD Campus, Melbourne. <b>SG to confirm date and liaise with EAs</b></li> </ul>