

**AGENDA Twenty first (21<sup>st</sup>) meeting of the Conference of the Parties of the UN Framework Convention on Climate Change, Hobart, Wednesday June 17<sup>th</sup>.**

The purpose of this meeting is to negotiate the legally binding targets for greenhouse gas (CO<sub>2</sub>, etc) emissions under the terms of the Convention, to be achieved by the year 2030-34.

<b>TIME</b>	<b>ITEM NO</b>	<b>ITEM</b>
1.30pm	1	Introductions and welcome by chairperson (3 minutes). Any announcements by Secretariat.
1.40pm	2	Opening statements by all Parties to the Convention and registered groups (all delegates). No opening statement is to be more than 2mins 30 seconds in length. (13*2.5 = 32.5 minutes)
2.10pm	3	Opportunity for questions to delegates on their opening statements (5 minutes)
2.15pm	4	Negotiation of <u>framework</u> for the targets – global target – scientific and economic views, any variations, what counts towards the target, what is the baseline, what should the value of the target be. (7 mins)
2.22pm	5	Discussion of the implications of the range of targets & additional actions that have been presented for consideration. (4 minutes)
2.26pm	6	Discussion on <u>how to reach agreement on the target and how to prepare a one page conference declaration that everyone can sign</u> (4 minutes)
2.30pm	7	Coffee break – opportunity for lobbying (15 minutes)
2.45pm	8	Progress report+instructions from Chairperson & Secretariat (2min) Report from media team (2-4 minutes)
2.50pm	9	Completion of agreement process as agreed upon at agenda item 6 (12 minutes)
3.02pm	10	Writing of conference declaration (could be in smaller groups) (10minutes)
3.12pm	11	1m30s to 1m45s summing up by each delegate (20-22 minutes)
3.32pm	12	Opportunity for last-minute fine tuning of declaration (5 minutes)
3.37pm	13	Signing of the declaration by all Parties (2-3 minutes)
4.40pm	14	Report from the Media team (5 minutes)
4.45pm	15	Closing of the meeting - Chairperson and Secretariat (5 minutes)
4.50pm	16	Meeting closed

## ANNOTATED AGENDA.

UN Secretary-General Ban Ki-moon has invited world leaders, from government, finance, business, and civil society to Climate Summit 2015 this 17<sup>th</sup> June to galvanize and catalyze climate action. He has asked these leaders to bring bold announcements and actions to the Summit that will reduce emissions, strengthen climate resilience, and mobilize political will for a meaningful legal agreement in 2016. Climate Summit 2015 provides a unique opportunity for leaders to champion an ambitious vision, anchored in action that will enable a meaningful global agreement in 2016.  
<http://www.un.org/climatechange/summit/>

ITEM NO	ITEM	NOTES
1	Introductions and welcome by chairperson and secretariat.	Opportunity for chairperson and secretariat to start guiding the meeting to an agreed outcome in a tight timeframe.
2	Opening statements by all Parties to the Convention and registered groups	Each delegate:- <ul style="list-style-type: none"> <li>- argues their case on behalf of their constituency</li> <li>- what should be in the final statement</li> <li>- the reasons for their goals</li> <li>- makes valid scientific points</li> <li>- refers to genuine issue(s) for their constituency</li> </ul>
3	Opportunity for questions to delegates on their opening statements	
4	Negotiation of framework for the targets – global target – scientific and economic views, any variations, what counts towards the target, what is the baseline, what should the value of the target be	Set a framework for how to reach agreement – what’s in, what’s out Identify strong points of starting text, and weaknesses that need to be changed/revised. Identify disputed areas that need negotiation
5	Discussion of the implications of the range of targets & additional actions that have been presented for consideration.	How close are some views / how wide is the range that delegates have presented? What negotiation or other suggestions would help narrow the differences?
6	Discussion on <u>how to</u> reach agreement on the target and <u>how to</u> prepare a one page conference declaration that everyone can sign	You need to find a process that will work!!!! Remember, at the end of the meeting, everyone must be willing to sign the declaration.
7	Coffee break – (15 minutes)	Opportunity for lobbying
8	Progress report+instructions from Chairperson & Secretariat. Report from media team	Identify where the meeting needs to focus its attention - - identify where they seem to be far from the overall group goal. The media team may speak first and highlight the issues and tensions
9	Completion of agreement process as agreed upon at agenda item 6	This is crunch time – agreement must be reached!!
10	Writing of conference declaration (could be in smaller groups)	What you have agreed must be written down
11	Summing up by each Party/team	Each team may wish to identify implications of agreed target for earth, for humanity and for their constituency
12	Opportunity for last-minute fine tuning of declaration	
13	Signing of the declaration by all Parties	i.e., verbal indication that you would sign.
14	Report from the Media team	
15	Closing of the meeting	Chairperson and Secretariat close the meeting and highlight where they saw strengths and weaknesses, and how close the meeting got to meeting its overall goal.
16	Meeting closed	

