

**ARC Centre of Excellence for Climate System Science Centre
Board Meeting**

Location: Nishi Building, 25 Edinburgh Ave, Canberra.

Date: 26th February 2014

Time: 0930-1530

Agenda

Item	Time	Topic	Notes
1.	0930-0935	Introductions and welcome	Present: Peter Hurley, Laura Poole Warren, Peter May, Melissa Hart, Stephen Gray, Andy Pitman, Peter Doherty, George Pankiewicz, Jean Palutikof, Ian Dunlop, Jo Mummery.
2.	0935-0950	Action from last meeting [SG + AJP]	AJP gave a brief overview of progress and completion of action items from previous meeting. SG: In future actions to be circulated with agenda for upcoming meetings.
3.	0950-1010	Update by the Director [AJP] <ul style="list-style-type: none"> • Personnel [paper 1] • Update on Centre risks [AJP] [paper 2] • Communications, Newsletters, Weekly bulletin 	Personnel: 14 new AIs added in 2013 and 2014 to-date. J.P. recommends gender mix of personnel to be noted. The centre is sharing initiatives with AMOS to address gender-related issues among the community. SG/AJP to table report at future meetings on gender diversity. For the record though:

- Students: Female - 22 (47%), Male- 25
- Research fellows - Female- 10 (43%), Male- 13
- Associate Investigators - Female- 12 (26%), Male- 34

Discussion on quality of HDR students who are offered places and scholarships in the Centre. All domestic students are essentially of APA standard. International students offered places according to each node's criteria, and are generally either IPRS or tuition fee scholarship eligible.

Honours: 2013 enrolments were disappointing. 2014 more promising. Traditional recruitment strategies have so far been fairly unsuccessful. The UG summer scholar program has been one effective

AJP: The centre proposes some changes to Partner Investigators. Peter May will step down as a PI but remain a member of the CAG. Replace with Alain Protat. It is also proposed to replace Carsten Frederickson with Julie Arblaster. No objections from the Board to these proposals. **AJP to contact.**

NCI transition to new rajin array progressing satisfactorily apart from some preliminary spin up delays. Discussion ensued on NCI's critical value to the research community at large and the need for on-going infrastructure investment.

With view to a Centre re-bid, succession planning is an emerging problem. At present there is a dearth of early/mid career researchers on tenure track who can form the backbone of our Centre rebid.

			<p>Attracting Future Fellows to participating universities could be one source of personnel but the scheme may be in question and there is no guarantee of applicants being successful.</p> <p>Other risks in Paper 2 touched on.</p> <p>Communications – very effective strategies in place. The Conversation has led to items being picked up by mainstream media. Media policy is focused on the Centre’s core science and avoiding engagement on policy, impacts etc. The Centre is becoming an organization of choice for media requesting comment and expertise on the science.</p> <p>P.M.: asked about communication into government. Communication with Dept Environment is effective. Less direct links to other departments. Involvement in senate enquiries and other submissions made as appropriate. PD suggests exploring intern placements in the Dept Env. SG to scope initially.</p>
4.	1010-1115	<p>The draft annual report & 2013 performance [paper 3]</p> <p><i>Highlights</i></p> <ul style="list-style-type: none"> • Publications • Events, conferences, workshops etc • Graduate student experiences • Communications and media • Met KPIs • Computational modeling support 	<p>Feedback from the 2012 report was provided by the ARC. This was generally positive.</p> <p>The full 2013 (150 pp) report is written with the ARC as primary audience.</p> <p>The 4 page report is far more widely distributed pitched. Target audience is senior academics, industry folk, key partners, etc</p> <p>Feedback invited from the Board.</p>

		<p><i>Concerns</i></p> <ul style="list-style-type: none"> Unmet KPIs or associated concerns <p>Discussion of 4 page version [paper 4]</p>	<p>L.P.W.: highlight career trajectories for HDRs and ECRs. The centre tracks where students and post docs go after leaving the CoE.</p> <p>P.D.: Begin (or end) the 4 page version with five big highlights. (Research impact, graduate destinations, what has the centre <i>achieved</i>).</p> <p>Final layout – visual breakouts of text along topical lines. Sub-summaries after each section heading. SG to work with the designer on these elements and to break up the text with appropriate visuals.</p> <p>J.M.: p1 mentions projections a number of times. Tweak text to also emphasise current climate. AJP to action</p> <p>P.H.: How to report on the <i>impact</i> of the centre’s accomplishments? E.g. highlight reports submitted to govt? Highlight community-building relationship with CAWCR and overseas partners working on common projects? Etc?</p> <p>P.M.: suggests purchasing a Thompson Reuters citation analysis. SG to investigate. Top 5 or 10 impact papers can then be highlighted and their impact quantified.</p>
5.	1115-1145	The Graduate Program: 2014 initiatives [Hart]	<p>MH spoke to slides on state of the graduate program.</p> <p>Discussion on the establishment of a formal mentor program.</p> <p>L.P.W.: Mentoring is challenging but there are various creative solutions such as mentor “circles” that include people at different levels in the organization. Guidelines, rationale and expectations need to be clearly articulated. L.P.W.: Asks about future direction for integrated grad program with additional skill building and more</p>

			<p>formalized plans for the students' candidature. A starting point can be a needs assessment for all students upon enrolment into the program. MH to follow up</p> <p>CoE could be featured at the UNSW stall at the UNSW grad career fair. Other institutions may like to do similar. SG/MH to liaise with LPW for details and prepare collateral.</p> <p>LPW Invitation for someone from the Centre to attend meeting in May relating to MoU between Max Planck and IPRS/G08.</p>
6.	1145-1215	Update and status of ACCESS and the ACCESS blueprint [CJ]	<p>CJ provided update on progress of the continuing development and widespread uptake by the research community of the ACCESS model. The Governance and strategic direction of ACCESS still pose a challenge. These need to be better articulated.</p> <p>Re-emphasis of the national importance of the ACCESS and collaborating with international organisations (e.g UK Met Office) via the context ACCESS and not circumventing it or in an ad hoc manner. P.M. to ask Tom Keenan current state of ACCESS roadmap and to inform AJP if the centre can contribute in any way.</p>
7.	1215-1245	Mid term review: procedures etc	<p>The ARC's review panel will visit UNSW on 20 August. The review panel will meet a selection of personnel from the centre, its partners and the board. 6 – 8 weeks prior to the site visit the Director and the DVC-R (or delegate) need to submit a written report. Discussion on importance of ensuring interviewees are adequately prepared, that high quality slides are shown, consistency of responses from the leadership team in terms of direction, future plans etc. AJP will be in contact about processes and procedures.</p>
	1245-1330	Lunch	

8.	1330-1400	UK Meteorological Office collaborations and update [GP]	Presentation from George Pankiewicz on an overview of the UK Met office and it's current and future directions and international collaborations.
	1400-1430	The Maritime Continent initiative [C]	Christian introduced the initiative which is a joint program between the Centre and CAWCR. There will be continuing effort in 2014 on the project and a joint funding model for 3 proposed key research positions was suggested.
9.	1430-1450	Centre's national and international partnerships, strategy and associated issues [C]	Partnerships working successfully and effectively with the slight exception of NCAS where there is effective operational collaboration but limited senior level engagement. Significant visits into the centre and out. Joint position with Met Office possible. Oxford and NIWA agreements in the pipeline. ETH MoU couldn't be advanced, however at the researcher level there is good dialogue.
10.	1450-1510	2014 priorities not otherwise covered [Paper 5]	These were tabled and it was agreed these could be circulated as widely within CAWCR as they deemed appropriate with the aim of highlighting opportunities for further collaboration.
11.	1510-1530	Actions and close	